

Joint meeting of the BTF Board of Directors and the Triathlon England Management Board

Minutes

Monday 17th August 2020

Venue: Zoom Conference call

Time: 18.00- 19.00

Present:

BTF Board: Bill James (BJ) - Chair, Richard Ashton (RA), Debbie Clarke, (DEC), Nicky Dick (ND), Sara Heath (SH), Parul Patel (PP), Neil Saunders (NS), Andy Salmon (AS).

Apologies: Dougie Cameron, Helen Jenkins, Amar Melwani, Greg Warnecke, Ian Howard

Present TEMB: Debbie Clarke (DEC), Kevin Currell (KC), Duncan Hough (DH), Sally Lockyer (SL), Andy Salmon (AS), Tracey Sample (TS), Sarah Taylor-Hough (STH), Steven Watmough (SW)

Apologies: Avi Tillu, Halima Khan, Louise McFadzean

In attendance: Jamie Gordon

	Items	Responsible	When by
1	<p>BJ welcomed everyone to the meeting.</p> <p>Minutes of a meeting held on 3rd August 2020</p> <p>The minutes had been previously circulated and were approved as an accurate record.</p>		
2	<p>Actions and Matters Arising</p> <p>AS confirmed that actions were complete.</p> <p>There were no other matters arising.</p>		
3	<p>Covid-19 Report</p> <p>A report had been previously circulated and was noted.</p>		

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4	<p>Finance</p> <p>Reports for period 4 had been previously circulated and were noted.</p>		
5	<p>Leeds 2021</p> <p>AS provided a verbal update. Bids had been submitted to ITU and UK Sport. A considerable amount of work had been completed to plan for numerous scenarios related to Covid-19.</p> <p>Leeds CC and ITU continued to be outstanding partners and were doing everything possible to support the bids and financial viability of the event in 2021.</p>		
6	<p>Recovery Group</p> <p>BJ and DEC had previously circulated an agreed statement on behalf of the Recovery group. It summarised a shared desire between BTF and all three Home Nations to work even more collaboratively in future.</p> <p>The overall direction was warmly received, and BJ and DEC were encouraged to continue this work with counterparts in Scotland and Wales.</p>		
7	<p>Date and format of future meetings</p> <p>It was agreed that the frequency of these joint Board meetings could move to every 4 weeks. The next Joint Board meeting will be on Monday 14th August 2020.</p>		
8	<p>AOB</p> <p>PP advised that Welsh Triathlon had appointed a new Chair. Details will be announced shortly, and the incumbent will be formally appointed on 9th September.</p>		