

Joint meeting of the BTF Board of Directors and the Triathlon England Management Board
Minutes
Thursday 21st May 2020

Venue: Zoom Conference call

Time: 16.00- 17.00

Present:

BTF Board: Bill James (BJ) - Chair, Richard Ashton (RA), Dougie Cameron (DC), Debbie Clarke, (DC), Nicky Dick (ND), Sara Heath (SH), Helen Jenkins (HJ), Amar Melwani (AM), Andy Salmon (AS), Neil Saunders (NS), Paul Tanner (PT), Greg Warnecke (GW).

Apologies: Neil Saunders

Present TEMB: Debbie Clarke (DC), Kevin Currell (KC), Duncan Hough (DH), Andy Salmon (AS), Tracey Semple (TS), Sarah Taylor-Hough (STH), Steven Watmough (SW)

Apologies: Halima Khan, Sally Lockyer, Louise McFadzean, Avi Tillu

In attendance: Ian Howard (IH), Jamie Gordon (JG)

	Items	Responsible	When by
1	<p>BTF and HN Suspension of Activity</p> <p>A draft position statement had been previously circulated.</p> <p>AS summarised the consultation and collaboration that had been conducted, including Event Organisers and other relevant governing bodies.</p> <p>It was noted that BTF and HN events were cancelled until and including 1st August. In discussion, it was confirmed that legal and insurance advice had been sought.</p> <p>Comprehensive Event Organiser guidance will be published next week which includes safety guidance for Technical officials. DH confirmed that events could proceed without Technical Officials, but this would not be desirable.</p> <p>Both Boards approved the suspension statement and the associated suspension of all championship and age group qualifier races in 2020.</p>	AS	

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2	<p>Olympic and Paralympic Selection Policy (BTF Board only)</p> <p>HJ outlined the very complex and difficult position facing BTF in considering the selection policies for the 2021 Games'. She confirmed that the BTF Performance Team had consulted with athletes and in regard to the Olympic Policy, a variety of viewpoints had been received with a very diverse range of opinions.</p> <p>Feedback relating to the Paralympic process had been unanimously supported by the athlete group.</p> <p>Accordingly, a paper had been previously circulated, in which the Performance team sought the guidance of the BTF Board on the Olympic Selection Policy. The paper outlined a comprehensive process, enabling the Board to consider the feedback from athletes in full, along with legal advice, opinion from other sport and counsel from the British Athletes Commission.</p> <p>The process proposal was welcomed and approved. Meantime, it was noted that athletes would be advised of this course of action.</p>	AS/HJ	
3	<p>Finance</p> <p>The latest forecast for 2020/21 had been previously circulated and showed an overall cost reduction of £100k.</p> <p>AS advised that there was still significant uncertainty on a number of income sources and so in recognition of the strong cash position, the Exec Team felt that whilst a series of cost reduction opportunities had been identified, it was premature to be making significant, long-term cost reduction measures at this time. Meantime, only the most essential expenditure would be incurred.</p>		
4	<p>Sport England Rollover Funding 2021/22</p> <p>AS advised that Sport England had confirmed, subject to Board approval, its offer to award funding in 2021/22, equivalent to the award made in 2020/21. This was recognised as an outstanding contribution by Sport England.</p>		



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5	Report on the Impact of Covid-19 on Event Organisers, Clubs and Coaches BTF, in collaboration with Triathlon Scotland and Welsh Triathlon, had conducted a survey of Event Organisers, Clubs and Coaches and a report, summarising the findings was previously circulated. AS advised that the report had been shared with Sport England and other NGB's with the aim of raising the profile of the challenges faced by event organisers, clubs and coaches.		
6	AOB None.		